



Memorandum

Community and Marketing Services Department

Parks and Recreation Division

To: Whitby Minor Hockey Association
CC:
From: Sandra Laird, Supervisor of Marketing and Programs
Date: 2014 – 2015 Hockey Season
File #:
Subject: Dressing Room Allocations

To All Minor Hockey Team Officials:

As in previous seasons, the Town of Whitby will continue to offer Dressing Rooms to teams 30 minutes prior to their on-ice activity start time. This will allow the previous user of the room 15 to 20 minutes to change and Facility Staff 10 to 15 minutes to clean the room. When possible, Facility Staff will endeavour to allow entry prior to 30 minutes. Busier times may not permit for this to happen.

During practices, teams are permitted two dressing rooms. Please ensure players are supervised at all times.

Please always protect your valuables by locking your dressing room when not occupied. Dressing room keys are available from the Front Desk. A car key is required as a deposit for the dressing room key and will be returned once the room key has been returned.

Dressing Room #5 will be reserved for female players on co-ed teams and also players with special requirements.

We would like to work co-operatively with Team Officials to both accommodate their needs as well as ensure proper facility operations.

Thank you for your assistance and co-operation in this matter. We wish you great success in the upcoming season!

Sandra Laird, Supervisor of Marketing and Programs
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